

Guide for an initial interview with your domestic help

Contact details of the domestic helper

First and last name:

Contact:

General

At the beginning, briefly introduce yourself and give your domestic help the opportunity to introduce themselves.

Please tell us something about yourself.

How long have you been working as a domestic helper?

Tasks

Explain what tasks will be involved and what your expectations are. Do you want your domestic helper to clean for you or, for example, also iron, cook or do the shopping? Before the interview, get an idea of how much work will be involved and discuss this with the domestic help. Does their profile fit the tasks involved?

What experience do you have that is relevant to the tasks involved?

In what time frame do you think the tasks described can be done?

Are there any tasks that you do not want to or cannot do?



Find more checklists and forms in our guide:
homeservice24.ch/forms

Availability & payment

Clarify the framework of the employment relationship.

On which days are you available? For how many hours? At what intervals?

Do you want to work as an employee or are you self-employed?

Your expected salary is _____ CHF per hour. Do you charge anything extra, e.g. travel or cleaning materials?

When are you available? Would you also be available spontaneously?

Trial work & next steps

What is your first impression? Do you already want to agree on the next steps, or would you like to take your time to think it through?

You will hear from me by _____. Thank you very much for your time.

Could you come by on _____ for a trial?

Space for further questions or notes

Important!

When you have found a suitable domestic helper, please be sure to follow our recommendations for the employment (employment contract, insurance, etc.) at homeservice24.ch/forms.